

**OPERATION CIVIC PRIDE  
APPLICATION CHECKLIST**  
(Please submit with grant application)

**Application package must include the following documents in order to be considered for the Operation Civic Pride matching grant program. Incomplete applications will not be considered. Submit to Madera Chamber of Commerce, 120 North E Street, Madera CA 93638.**

- \_\_\_\_\_ Grant Application Form
- \_\_\_\_\_ Project Site Plan
- \_\_\_\_\_ Letter of Intent
- \_\_\_\_\_ Maintenance Agreement
- \_\_\_\_\_ Project Plan and Timeline
- \_\_\_\_\_ Grant Match Worksheet
- \_\_\_\_\_ Proposed Budget – Expense Worksheet
- \_\_\_\_\_ Proposed Volunteer Hours

The following form is included in this packet, but is not included in the initial application process.

- ✓ Request of Funds – to be submitted to the Redevelopment Agency after approval of the project and to request payment of grant funds